



*Winooski Department of Recreation and Community Wellness
32 Malletts Bay Ave · 655-1392 x 21 · nina.ridhibhinyo@gmail.com*

Position Announcement

Arts & Culture Activities Coordinator

Pay Scale: \$13.00/hr

Basic Description:

The Arts & Culture Activity Coordinator is responsible for designing and implementing THRIVE's arts and culture curriculum. Activities occur twice daily and cater to youth K-8. The Coordinator is supported by a team of 4-6 counselors, whom she/he supervises and leads in weekly staff development trainings. The Coordinator, in turn, is directly responsible to the Program Director. This is an approximately 30 hrs/wk, 9-11 wk position, depending on program needs. Start date is mid-June.

Requirements:

- Two years experience working with youth K-8
- Good communication and organizational skills
- Background in arts/arts education
- Criminal background check required

Responsibilities:

- Create and execute daily lesson plans
- Help execute the summer meals program
- Ensure participant safety
- Supervise team of 4-6 counselors
- Lead weekly staff development trainings
- Organize morning meetings
- Foster art appreciation and culture awareness among youth
- Assist Program Director with data collection

To apply, please submit a cover letter and résumé to the Department of Recreation and Community Wellness, 27 West Allen St, Winooski, VT 05404 or radimasi@onioncity.com.



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Position Announcement

Fitness & Wellness Activities Coordinator

Pay Scale: \$13.00/HR

Basic Description:

The Fitness & Wellness Activity Coordinator is responsible for designing implementing THRIVE's fitness & wellness curriculum. Activities occur twice daily and cater to youth K-8. The Coordinator is supported by a team of 4-6 counselors, whom she/he supervises and leads in weekly staff development trainings. The Coordinator, in turn, is directly responsible to the Program Director. This is an approximately 30 hrs/wk, 9-11 wk position, depending on program needs. Start date is mid-June.

Requirements:

- Two years experience working with youth K-8
- Good communication and organizational skills
- Background in fitness/nutrition education
- Criminal background check required

Responsibilities:

- Create and execute daily lesson plans
- Help execute the summer meals program
- Ensure participant safety
- Supervise team of 4-6 counselors
- Lead weekly staff development trainings
- Organize morning meetings
- Foster healthy eating habits and personal wellness among youth
- Assist Program Director with data collection

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Position Announcement

Senior Counselor

Pay Scale: Up to \$11.00/hr

Basic Description:

Senior Counselors are primarily responsible for assisting Activity Coordinators in implementing THRIVE's curriculum and supervising Jr. Counselors on their team. There are three team focus areas: Garden & Environment, Fitness & Wellness, and Arts & Culture. Activities occur twice daily and cater to youth K-8. Senior Counselors are directly responsible to their Activity Coordinators and serve as their primary support during weekly staff trainings and daily program activities. This is an approximately 30 hrs/wk, 9 wk position, depending on program needs. Start date is mid-June.

Requirements:

- High school diploma or equivalent
- Experience working with youth K-8
- Good communication and organizational skills
- Criminal background check required

Responsibilities:

- Assist execute daily lesson plans
- Help facilitate the summer meals program
- Ensure participant safety
- Help supervise Jr. Counselors
- Help lead weekly staff development trainings/morning meetings
- Foster youth development and well-being

Applications are available at the Department of Recreation and Community Wellness offices located in the O'Brien Community Center at 32 Malletts Bay Ave, Winooski, VT

05404 and www.onioncity.com.



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Position Announcement

Junior Counselor

Pay Scale: Up to \$8.50/hr

Basic Description:

Junior Counselors help execute daily lesson plans and ensure the safety of THRIVE participants. Activities occur twice daily and cater to youth K-8. Junior Counselors are directly responsible to their Activity Coordinators and Senior Counselors. They are role models in the program and out in the community. This is an approximately 15-30 hrs/wk, 9 wk position, depending on program needs. Start date is mid-June.

Requirements:

- Committed to youth development and well-being
- Good communication and organizational skills
- Criminal background check required

Responsibilities:

- Assist with execution of daily lesson plans
- Help facilitate the summer meals program
- Ensure participant safety
- Participate in weekly staff development trainings
- Participate in morning meetings
- Foster youth development and well-being

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Position Announcement

Counselor-in-Training (Grades 6th-8th)

Volunteer

Basic Description:

Counselors-in-training (CITs) are unpaid, youth volunteers. Traditionally, CITs have been filled by older, motivated THRIVE participants seeking first time job experience. Position requirements vary according to each participant's interest and drive. However, tasks typically include helping set-up, serve, and clean-up after lunch. CITs also have the option of attending THRIVE staff development trainings/field trips. Following graduation from middle school, THRIVE CITs often become THRIVE counselors or use THRIVE as a reference when seeking other employment. Service typically ends by noon, enabling CITs to attend Boys & Girls Club activities in the afternoon. This is a 5-15hrs/wk, 9 wk position beginning mid-June.

Requirements:

- Good communication and organizational skills
- Responsible and self-motivated

Possible Responsibilities:

- Help facilitate the summer meals program
- Mentor younger THRIVE participants
- Help manage program equipment

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Position Announcement

Reading Mentor

Volunteer

Basic Description:

Reading mentors are unpaid, adult volunteers. The first week of the program, mentors are paired with children between grades K-5. Afterwards, pairs meet once a week between 12pm-1pm, during lunch, and read. This is a 1 hr/wk, 9 wk commitment beginning mid-June.

Requirements:

- Committed to youth development and well-being
- Ability to make a 9 wk commitment or give advanced notice of expected absences (no more than 2)
- Criminal background check required

Responsibilities:

- Read with a child between grades K-5
- Serve as a positive role model

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Position Announcement

Guest Instructor

Volunteer

Basic Description:

Guest Instructors are unpaid volunteers. They design and teach 1-3 hr activities in their skill of choice targeted at youth grades K-8. Prior to instruction, they work closely with THRIVE Activity Coordinators to plan and gather materials for their workshops. Example activities include kite-making, photography, cooking, and cultural awareness. Time commitments vary depending on the activity, which take place between mid-June and mid-August.

Requirements:

- Knowledge of chosen skill
- Committed to youth development and well-being
- Criminal background check

Responsibilities:

- Work with Activities Coordinator to prepare activity of choice
- Serve as a positive role model

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City of Winooski Myers Municipal Pool



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Position Announcement

Lifeguard (Grades 9th and Up)

Pay Scale: Up to \$8.06 -12.00/hr

Basic Description:

Lifeguards are responsible for ensuring the safety and well being of all pool patrons. This is an approximately 15-30 hr/wk, 10 wk position, depending on program needs. Start date is mid-June.

Requirements:

- Criminal background check required
- Current Red Cross Lifesaving Certification
- Current CPR Certification
- Advanced Water Safety Certification

Responsibilities:

- Check-in patrons
- Enforce pool rules and regulations
- Maintain cleanliness of pool, including vacuuming, mopping etc
- Ensure patron safety

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