



**MAYOR MICHAEL O'BRIEN**  
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# CITY OF WINOOSKI

## CITY COUNCIL

**COUNCILOR ERIK HEIKEL**  
**COUNCILOR JODI HARRINGTON**  
**COUNCILOR SALLY TIPSON**

### AGENDA

Monday, November 16 at 6:00 p.m.  
Claire Burke Chamber

- I. Call to Order and Pledge of Allegiance**
- II. Important Announcements and Good News**
- III. Public comment Period – Non agenda items (3 minute limit please)**
- IV. Consent Agenda:**

Minutes of October 5, 2009  
Minutes of November 2, 2009  
Accounts Payable Warrant as Closed November 12, 2009

Motion: I move that we accept the items on the consent agenda as presented Amended.

- V. Action Agenda:**
  - a. DRB Appointment – Ali Kenney
  - b. Policy Adoption – Grant/DH \$ responsibilities
  - c. Grounds/Facilities Budget Line Item Resolution – S Palmer
  - d. FY 10 Budget Transfers Resolution

I move to approve  
I move to approve  
I move to approve  
I move to approve

- VI. Discussion Agenda:**
  - a. West Allen Street Stormwater Drain
  - b. Month End 4<sup>th</sup> quarter report – City Manager
  - c. Insurance selection report
  - d. Finance final report
  - e. Budget Adjustment Recommendation

Discussion

### **VII. City Manager Update**

*Minutes of November 16, 2009*

*Winooski City Council*

**VIII.** Adjourn Council Meeting to go into Water and Wastewater District Commissioners Meeting

Open Water and Wastewater District Commissioners Meeting  
◆ West Canal Street

Adjourn Meeting of Water and Wastewater District Commissioners

Reconvene to Council Meeting

**IX. Executive Session**

**X. Adjourn**

Minutes:

Meeting called to order by the Mayor at 6:00 p.m.

**I.** The meeting started with the Pledge of Allegiance.

**Members Present:**

Mayor Michael O'Brien

City Councilors: Michael Mahoney, Erik Heikel, Jodi Harrington, Sally Tipson.

**Officers Present:**

Katherine Decarreau, City Manager; Carol J. Barrett, Asst. City Clerk.

**Others Present:**

James Weston, Jim Read, Tammy Cusson-Ducharme, Jean Silva, Alaina Shaw, Jim Ticehurst, members of the Finance Committee; Kim Hier, Alison Kenney, David Bowers, Matt Sutkowski, Burlington Free Press.

**II.** Important Announcements and Good News.

Councilor Tipson said that Season's Greetings Lighting Ceremony will be held on Saturday November 28, 2009. Santa will arrive at 4:00 p.m. we will also have the Winooski Chorus and Jamie MaGowan will be the MC. Winooski Community Partnership will be selling business discount cards for \$10.00 and you will receive \$5.00 off a \$30.00 purchase excluding alcohol.

Tammy Cusson-Ducharme said that the Boys and Girls Basketball team is having a Calcutta at McKee's on November 28, 2009 from 2:00 to 6:00 p.m. and the tickets are \$45.00

**III.** Public Comment Period – None.

**IV.** Consent Agenda:

*Minutes of November 16, 2009*

*Winooski City Council*

**MOTION** by Councilor Mahoney seconded by Councilor Heikel to approve the consent agenda as presented. Voted and passed 4-0.

**V. Action Agenda:**

a. DRB appointment: Ali Kenney said she purchased a house in Winooski in 2007 and would like to be a part of the community. **MOTION** by Councilor Mahoney seconded by Councilor Harrington to appoint Ali Kenney as alternate to the Design Review Board. Voted and passed 4-0

b. Policy Adoption – Grant/DH \$ Responsibilities: See attached marked V-b. Policy Adoption **MOTION** by Councilor Harrington seconded by Councilor Heikel to approve the Grant Compliance Policy as written. Voted and passed 4-0.

c. Grounds/Facilities Budget Line Item Resolution – S Palmer See attached marked V-c. FY10 Budget Transfers. **MOTION** by councilor Harrington seconded by Councilor Tipson to approve the open budget transfer between and among the Department. Voted and passed 4-0.

d. FY 10 Budget Transfers Resolution – Tabled.

**VI. Discussion Agenda:**

- a. West Allen Street Stormwater Drain: The City Manager said they have discovered a stormwater drain on West Allen Street where they are going to build the Veterans home. We need to move that from under the building to the roadway. We are negotiating with the builders and engineers.
- b. The City Manager presented the Period 4 Results and Projections see attached marked VI-b.
- c. The City Manager updated the Mayor and Council on the Insurance Selection. We have received 8 bids from different brokers. We will be looking at all options, high deductibles, health savings plan. We could possibly have savings up to \$200,000.00 and we also have to deal with the unions.
- d. Mr. Weston said that the finance committee has been meeting weekly. They presented a slide presentation see attached marked VI-d. The City has trouble with spending habits. We are projected for another deficit this year. We have a lack of financial staff. Councilor Tipson asked what had happen prior to 2007. The City Manager said our health insurance premium went up, the Reappraisal, TIF value was lowered and the downtown never got reappraised and that was a major hit to the revenue. We have never been able to adjust. The Mayor said he appreciates the recommendations that you have made. Ms. Silva said the City Manager will be presenting you a plan and the plan that she has the Finance Committee supports it 100%. Councilor Mahoney asked if they had looked at alternatives such as charging a 1% sales tax. I know we would have to go through the legislature.
- e. The City Manager read the following summary report see attached marked VI-e. Councilor Heikel asked what is the best way to pay off the deficit. The City Manager said we would have to go out for a bond. Councilor Harrington said we need a director of Finance. Also she said HYDRO 1 contract is up in 2013 and the City should consider purchasing that.

**VII. City Manager Update:**

The City Manager said the Red Cross has put out a call for used Cell phones. We have about 20 Cell Phones we can donate.

**VIII. This item was table.**

**IX.** Executive Session: **MOTION** by Councilor Heikel seconded by Councilor Harrington to go into Executive Session at 7:25 p.m. to discuss personnel and contract issues and that no other business will be conducted. Voted and passed 4-0.

ATTEST: \_\_\_\_\_  
Asst. City Clerk