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CITY OF WINOOSKI

CITY COUNCIL

COUNCILOR JODI HARRINGTON
COUNCILOR ERIK HEIKEL
COUNCILOR SALLY TIPSON

Agenda

Monday, November 2, 2009 at 6:00 p.m.

Claire Burke Chamber

- I. Call to Order and Pledge of Allegiance
- II. Important Announcements and Good News
- III. Public Comment Period – Non agenda items (3 minute limit please)

		<u>Action Required:</u>
IV.	Consent Agenda: Minutes of October 19, 2009 Accounts Payable Warrant as Closed October 29, 2009	<i>Motion: I move that we accept the items on the consent agenda as presented/amended."</i>
V.	Action Agenda: a. Errors and Omissions – J. Trzepacz b. Award RFP – WC Street Engineering – S. Palmer	<i>I move to approve...</i> <i>I move to approve...</i>
VI.	Discussion Agenda: a. Sidewalks & Energy Efficiency of VT – J. Shaw, S. Palmer b. Emergency Response Plan c. CCRPC – 2011 Regional Plan – Charlie Baker/Garret Mott d. Insurance Update – Deac e. WCSPC – K. Nugent f. Community Center Financial – Deac g. Policy Discussion – Grant/DH Responsibilities - Deac	<i>Discussions</i>
VII.	City Manager Update ♦ Action Plan Report	
VIII.	Adjourn Council Meeting to go into Water and Wastewater District Commissioners Meeting Open Water and Wastewater District Commissioners Meeting	

		<ul style="list-style-type: none"> ◆ Purchase of Fire Truck Resolution – D. Bergeron ◆ Funding Resolution – WC Street Engineering – S. Palmer <p>Adjourn Meeting of Water and Wastewater District Commissioners</p>	
IX.		Executive Session if posted	
X.		Adjourn	

Minutes:

Meeting called to order by the Mayor at 6 pm.

The meeting started with the Pledge of Allegiance led by Deputy Mayor Mahoney.

Members present:

Mayor Michael O'Brien

City Councilors: Jodi Harrington, Erik Heikel, Michael Mahoney, Sally Tipson.

Officers present: Katherine Decarreau, City Manager; Pauline K. Schmoll; Stephen McQueen, Police Chief; Steven Palmer, City Engineer, David Bergeron, Fire Prevention; Joseph Shaw, Public Facilities.

Others present: Charlie Baker, CCRPC representative; Dave Bowers, James Dillon III Sharnlee Trefry, WSD co-school nurse.

II: None

III. Councilor Tipson thanked everyone who participated in the Festival of Pumpkins. The Mayor and Council thanked the whole group for the wonderful presentation.

IV. Consent Agenda: Minutes of October 19, 2009 and Accounts Payable Warrant as closed October 29, 2009. MOTION by Councilor Harrington seconded by Councilor Mahoney to approve the above Consent Agenda as presented. Voted and passed 4-0.

VI. e. WCSPC. Ms. Sharonlee Trefry was present to explain the Winooski Coalition for a Safe and Peaceful Community to the Council. Councilor Harrington asked for a list of Board members. Ms. Trefry stated that she was here to invite a city council member to be a member of the Board. This will be on the December meeting agenda.

VI. c. CCRPC. Mr. Charlie Baker stated that he was here to let the Council know that the CCRPC is looking for a 2011 adoption of its plan.

V. a. Error and Omissions – J. Trzepacz. A copy of the memo from the City Assessor requesting the reduction of the assessment from \$29,988 to \$24,178 for PP044-1 Personal Property GE Capital Info Tech Solutions. MOTION by Councilor Heikel seconded by Councilor Mahoney to approve the above request from the City Assessor. Voted and passed 4-0.

V. b. Award RFP – WC Street Engineering – S. Palmer. Mr. Palmer was present and explained the Engineering Services for West Canal Street. CEA was the winner of the contract. MOTION by

Councilor Heikel seconded by Councilor Harrington to authorize the awarding of the contract to CEA Voted and passed 4-0.

- V. a. Sidewalks & Energy Efficiency of Vermont. Mr. Shaw and Mr. Palmer were present and gave the council a brief overview concerning sidewalk upkeep. Mr. Shaw also explained that Mr. Bowers and Mr. Gaulin have been working with him and Energy efficiency of Vermont on the Library, Senior Citizens and the Parking Garage. The pool and sewer plant need to be audited.

The City Manager stated that she wanted to acknowledge Mr. Shaw for having taken on additional duties.

VI. b. Emergency Response Plan. Fire Chief Bergeron and Police Chief McQueen were present and explained the Emergency Operations Plan. The City Manager explained the overview of the Emergency Operations Center (E.O.C.)

VI. f. The City Manager asked that this be tabled because she needed more information.

VI. g. Policy Discussion – Grant/DH Responsibilities- City Manager asked that she be sent any feedback concerning the Grant Policy.

- VI. City Manager Update. Policy on line but not at procedure level. Congratulations were given to the Winooski soccer semi finalists. The Mayor also stated that he wanted to thank the Enosburg team coach for the donation of new soccer athletic shoes made to our team.

The Police Chief was present and gave a brief update on the rash of burglaries in the City. There have been no residential burglaries in the past 2 weeks. As far as car vehicle larcenies, police are continuing to work on cases. He stated that if citizens see or suspect anything suspicious please call the Police Department with as much specific information as possible.

MOTION by Councilor Heikel seconded by Councilor Harrington to go into a Water and Wastewater District Commissioners Meeting at 7:38 pm. Voted and passed 4-0.
Meeting opened at 7:38 pm.

Purchase of Fire Truck Resolution – D Bergeron. Fire Chief Bergeron was present and stated that the City had an opportunity to purchase a 1991 Sutphen Fire Truck from the same New York town that we had purchased a used truck 22 years ago. That vehicle lasted 8 years. He gave the Council many specifics on the 1991 fire truck. After considerable discussion on this item **MOTION** was made by Councilor Heikel to authorize use of funds up to \$75,000 and that the funds are repaid with interest seconded by Councilor Mahoney. Voted and passed 3-1-0. Councilor Harrington voted no.

Funding Resolution – W Canal Street Engineering – S Palmer. **MOTION** by Councilor Heikel seconded by Councilor Tipson to that \$11,325 in project funding will be provided by the Engineering Department, \$11,325 to be authorized with the creation of a capital expense line item in the Water Department and that \$22,650 to be authorized with the creation of a capital expense line item in the Wastewater Department. This is to pay for their respective portions of the West Canal Street Engineering Project. A copy of the Resolution will be attached to these minutes. Voted and passed 4-0.

MOTION by Councilor Heikel seconded by Councilor Harrington to adjourn at 8:40 pm. Voted and passed 4-0.

Attest: _____ City Clerk