



27 WEST ALLEN STREET  
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# CITY OF WINOOSKI

KATHERINE R. DECARREAU  
CITY MANAGER

MAYOR MICHAEL O'BRIEN  
Mayor@onioncity.com

## CITY COUNCIL

COUNCILOR JODI HARRINGTON  
COUNCILOR ERIK HEIKEL  
COUNCILOR SALLY TIPSON

DEPUTY MICHAEL MAHONEY

### Agenda

**Monday, August 3, 2009 at 6:00 p.m.**

Claire Burke Chamber

- I. Call to Order and Pledge of Allegiance
- II. Important Announcements and Good News
- III. Public Comment Period – Non agenda items (3 minute limit please)

		<i>Action Required:</i>
IV.	<b>Consent Agenda:</b> Minutes of July 20, 2009 Accounts Payable Warrant as Closed July 29, 2009	<i>Motion: I move that we accept the items on the consent agenda as presented/amended."</i>
V.	<b>Action Agenda:</b> <ul style="list-style-type: none"> <li>a. Identity Theft Prevention Policy (adoption)</li> <li>b. Family Day Resolution</li> <li>c. Sewer Allocation Approval – Veterans Housing</li> <li>d. Approval of Sign Installation – Gateway, trail Head, Information Kiosks</li> <li>e. Event Application-West Allen Street Park</li> </ul>	<i>I move to approve... I move to approve... I move to approve... I move to approve...</i>
VI.	<b>Discussion Agenda:</b> <ul style="list-style-type: none"> <li>a. 2008 Audit – Findings and draft work plan</li> </ul>	<i>Discussion</i>
VII.	<b>City Manager Update</b>	
VIII.	<b>Executive Session if posted</b>	
IX.	<b>Adjourn</b>	

### MINUTES:

Meeting called to order by the Mayor at 6 pm.

Members present:

Mayor Michael O'Brien

City Councilors: Jodi Harrington, Erik Heikel, Michael Mahoney, Sally Tipson.

August 3, 2009 Agenda

**Officers present: Katherine Decarreau, City Manager; Pauline K. Schmoll, City Clerk/Treasurer.  
Others present: Dave Bowers.**

**The meeting started with the Pledge of Allegiance led by Deputy Mayor Mahoney.**

**The meeting started with the Fire Chief, David Bergeron presenting a plaque recognizing Police Officer William Sullivan's actions during a fire on July 16, 2009. The Mayor and Council congratulated Officer Sullivan on his actions.**

**The City Manager stated that there was good news; the School Board had signed the memorandum of understanding between the City of Winooski and Winooski School District.**

**The City Manager said that she, Steve Palmer and the Mayor met with Mike McDonald, Stephen Perkins at the School and they felt it was a good meeting. She stated that the City will receive a Police Grant in the amount of \$88,000 over 3 years; we have to commit to keeping the person for the 4<sup>th</sup> year. It was also stated that the city is undertaking sidewalk clearance such as week removal.**

#### **IV. Consent Agenda**

**Minutes: MOTION by Councilor Heikel seconded by Councilor Harrington to approve the minutes of July 20, 2009 as presented and the Warrant dated August 3, 2009 for checks 65059 - 65306. Voted and passed 4-0.**

**V.a. Identity Theft Prevention Policy (adoption). MOTION by Councilor Harrington seconded by Councilor Mahoney to approve the Identity Theft Prevention Policy. Voted and passed 4-0. A copy will be attached to these minutes.**

**V.b. Resolution of the City Council – Family Day – A Day to Eat Dinner with Your Children. MOTION by Councilor Mahoney to approve the Resolution of the City Council – Family Day – A Day to Eat Dinner with Your Children. The Mayor asked for a second 3 times and there being none, motion died.**

**V.c. Sewer Allocation Approval – Veterans Housing – 120 West Canal Street. MOTION by Councilor Harrington seconded by Councilor Tipson to approve the requested wastewater allocation for 120 West Canal Street for the projected 6,138 gpd with payment of \$37,073.52 prior to connection to the sewer system. Voted and passed 4-0.**

**V.d. Approval of Sign Installation – Gateway, trail Head, Information Kiosks. Mr. Bowers stated that the CCMPO has a grant that will enhance the downtown signage. He stated that these signs will be provided through said grant at no cash cost to the City. MOTION by Councilor Harrington seconded by Councilor Mahoney to approve the Resolution of the City Council to accept the signs provided by the grant to CCMPO. Voted and passed 4-0.**

**V.e. Event Application for NeighborKeepers, Inc, 32 A Malletts Bay Avenue, Winooski, VT 05404 for an event to be held on Saturday, August 22, 2009 from 11 am to 2 pm. at the West Allen Street Park. All appropriate departments have approved the application. MOTION by Councilor Harrington seconded by Councilor to approve the Event Application for NeighborKeepers, Inc. Voted and passed 4-0.**

**VI.a. 2008 Audit-Findings and draft work plan. The City Manager presented the Council with the 2008 Audit and a Draft FY10 Work Plan. This will be discussed at the next meeting on August 24<sup>th</sup>. The 2008-09 Audit will begin on September 15, 2009.**

**VII. Update. Work will continue on the Work Plan. The City Manager stated that the city has hired consultants for energy grants. Mr. Palmer will be managing this project. She also stated that there are efficiency and energy grants for homeowners. There is a Farmer's Market on Thursday. Issue Resolution. The City Manager asked that the Council call her and that the non-emergency telephone number for the Police Department is 655-0221.**

**MOTION by Councilor Tipson seconded by Councilor Harrington to adjourn at 6:45 pm. Voted and passed 4-0.**

**Attest: \_\_\_\_\_  
City Clerk**