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CITY OF WINOOSKI

CITY COUNCIL

COUNCILOR ERIK HEIKEL
COUNCILOR JODI HARRINGTON
COUNCILOR SALLY TIPSON

AGENDA

Monday, July 6, 2009 at 6:00 p.m.
Claire Burke Chamber

- I. Call to Order and Pledge of Allegiance.**
- II. Important Announcements and Good News**
- III. Public Comment Period – Non agenda items (3 minute limit please)**

- IV. Consent Agenda**
Minutes of June 15, 2009
Minutes of June 29, 2009
Action Required:

- V. Action Agenda:**
 - a. Setting of Tax Rate – J. Trzepacz
I move to accept

- VI. Discussion Agenda:**
 - a. A plan for series of discussion around city departments – K. Decarreau
Discussion
 - b. EA277 – support a Community Development Block Grant funding – Frank Guillot
Discussion

- VII. City Manager Update**
- VIII. Executive Session if posted**
- IX. Adjourn**

Meeting called to order by the Mayor at 6:05 p.m.

Members Present:

Mayor Michael O'Brien

Council Members: Michael Mahoney, Erik Heikel, Jodi Harrington, Sally Tipson

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Officers Present:

Katherine Decarreau, City Manager; Carol J. Barrett, Asst. City Clerk; Steven McQueen, Police Chief; J. Ladd, Comm. Dev. Director

Others Present:

Frank Guillot, Jim Read, David Bowers.

II. Important Announcements:

Ms. Decarreau said she has been meeting with staff and everybody has been very welcoming.

Ms. Decarreau said she has received a thank you note from Taylor Thompson; he was awarded a scholarship from the Mayor & City Council.

III. Public Comment Period

Mr. Read said there are a lot of trees/shrubs that are over lapping the sidewalk. The Mayor asked that he provide a list of addresses and we will take care of it.

IV. Consent Agenda

MOTION by Councilor Mahoney seconded by Councilor Harrington to approve the consent agenda minutes of June 15 and June 29 as presented. Voted and passed 4-0.

V. Action Agenda

Mr. Trzepacz, City Assessor presented to the Council the Setting of Municipal Tax Rate. See attached marked V. Mr. Trzepacz explained how the rate was arrived.

MOTION by Councilor Heikel seconded by Councilor Mahoney to approve the FY2010 tax rate of \$0.87 per \$100.00 Voted and passed 4-0.

VI. a. Discussion Agenda

Ms. Decarreau asked the Mayor and Council what their expectations are from her. What would you like to see from us?

Councilor Harrington – Priority list; Deficit - What are facts?

Councilor Mahoney – Number of personnel seems to be at a minimum. Mr. Mahoney applauds staff with limited number of folks. What do people do? Is there cross-training? Do staff understand future plans, i.e. health insurance)?

Councilor Heikel – Updates from Dept. Head; Update from Volunteer Boards (DRB, Environmental Leadership Board); Downtown update from HallKeen; Review code enforcement in rental registry; Establish the line between Policy Setting and Micro-managing.

Councilor Tipson – What is Zoning all about? Councilor Tipson asked at what point does she go to the City Manager or the Mayor. Ordinances.

Mayor O'Brien – Ordinances – policies getting those into one place. Boards reporting to the Council, accountability; rewrite of Zoning Update; Guidelines on appropriate conversations with staff..

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City Manager – Relationship to downtown budget and City budget, bring together. Discuss at the August meeting – delivering monthly budget report- also bring in the TIF district. Bring Community Center in to alliance. Work plans for Dept Heads.

b. Frank Guillot

Mr. Guillot gave a presentation on the elderly housing development located at 277 E. Allen St. . . . He said he has received ACT 250 approval and DRB approval. He said he is pre-qualified for FHA 232 financing and a local lender. The development will be 49 units of assisted living and 51 units of independent living. It will be a three story building with a parking garage below. Maggie’s Inn would also be completely renovated. There will be a guest room, music, exercise room, full kitchen. He also said that the building could provide all assisted living. This will be 1 notch below nursing home.

Mr. Ladd said this development is well conceived and will lead the way for Winooski being a model. This is an open opportunity for new family’s to move into Winooski. Mr. Ladd talked with the State and they are very interested. The project is for profit, estimated taxes would be \$120,000 a year. Mr. Guillot said the average age would be 70 to 80 years old. Mr. Guillot also said he is installing a sensor loop on Dion St.; this would be installed at the time of construction. When exiting the property you will exit only west bound. Mr. Guillot said his timeline is to submit the application grant, get into the ground in fall and living in the facility at this time next year.

The next meetings are scheduled for July 20, August 3 and August 17.

MOTION by Councilor Tipson seconded by Councilor Harrington to adjourn City Council meeting at 7:30 p.m.

ATTEST: _____
Asst. City Clerk