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# CITY OF WINOOSKI

## CITY COUNCIL

**COUNCILOR JODI HARRINGTON**  
**COUNCILOR ERIK HEIKEL**  
**COUNCILOR SALLY TIPSON**

### Agenda

**Monday, June 29, 2009 at 6:00 p.m.**

Claire Burke Chamber

- I. Call to Order and Pledge of Allegiance**
- II. Important Announcements and Good News**
- III. Public Comment Period – Non agenda items (3 minute limit please)**

		<i>Action Required:</i>
<b>IV.</b>	<b>Consent Agenda:</b>	<i>Motion: I move that we accept the items on the consent agenda as presented/amended."</i>
<b>V.</b>	<b>Action Agenda:</b> a. FY'10 Transfers among Departments b. FY'09 Close escrow accounts c. FY'09 Transfer between funds d. Resolution – reallocation of sales tax	<i>I move to approve... I move to approve... I move to approve... I move to approve...</i>
<b>VI.</b>	<b>Discussion Agenda:</b> a. FY'09 anticipated end of year b. TIF district financial situation	<i>Discussion Discussion</i>
<b>VII.</b>		
<b>VIII.</b>	<b>Executive Session if needed –</b> a. Personnel Matter <b>Reconvene</b> Action Item – settle personnel matter	
<b>IX.</b>	<b>Adjourn</b>	

Minutes:

Meeting called to order by the Mayor at 6:03 pm.

Members present:

Mayor Michael O'Brien

Councilors: Erik Heike, Jodi Harrington, Michael Mahoney, Sally Tipson.

Officers present: George Cross, City Manager; Pauline K. Schmoll, City Clerk/Treasurer; Katherine R. Decarreau (Deac), incoming City Manager.

The meeting started with the Pledge of Allegiance led by Deputy Mayor Mahoney.

- I. Call to Order and Pledge of Allegiance
- II. Important Announcements and Good News None
- III. Public Comment Period – Non agenda items (3 minute limit please) None
- IV. Consent Agenda: Mr. Cross asked the members of the Council to come into the Finance Office and sign the last warrant of the fiscal year.
- V. Action Agenda:
  - a. FY'10 Transfers among Departments Resolution. Mr. Cross explained the transfers being requested between the departments. **MOTION** by Councilor Heikel seconded by Councilor Mahoney to approve the Resolution concerning FY10 Transfers among Departments. Voted and passed 4-0. A copy of the Resolution will be attached to these minutes.
  - b. FY'09 Close escrow accounts Resolution. Mr. Cross explained the resolution. **MOTION** by Councilor Mahoney seconded by Councilor Heikel to approve the Resolution concerning the FY'09 Closing of Escrow Accounts. Votes and passed 4-0. A copy of the Resolution will be attached to these minutes.
  - c. FY'09 Transfer between funds. Mr. Cross explained the resolution concerning the transfer of funds from the Community Center to the General Fund. It is a partial reimbursement to the City for services rendered. Mr. Cross explained that all of the separate accounts are not now in the NEMRC system and will be able to be tracked on reports produced by the Finance office. **MOTION** by Councilor Harrington seconded by Councilor Heikel to approve the Resolution concerning the transfer of \$100,000 from the O'Brien Community Center Construct Account to the General Fund. Voted and passed 4-0. A copy of the Resolution will be attached to these minutes.
  - d. Resolution – reallocation of sales tax. Mr. Cross explained that the City needed a resolution authorizing approval of the application for the Reallocation of Sales Tax Receipts for taxable building materials used in the Winooski Downtown Redevelopment Project. **MOTION** by Councilor Heikel seconded by Councilor Tipson to approve the Resolution concerning the Reallocation of Sales Tax for taxable building materials used in the Winooski Downtown Redevelopment Project. Voted and passed 4-0. A copy of the Resolution will be attached to these minutes.
- VI. a. FY'09 anticipated end of year.
  - b. TIF district financial situation.

Mr. Cross gave the Mayor and Council written comments concerning the FY'09, FY'10 and FY'11 budgets. He explained that "at this point the FY'09 budget will end just about balanced, however, to accomplish this will be a couple of last minute transfers from Enterprise funds". He explained that some revenues have been higher than expected. He said that the City Attorney is researching whether the City has to designate a Delinquent Tax Collector in order to proceed with future Tax Sales. We have also made the Winooski School District whole for FY07, FY08 and FY09. He also stated that he and the incoming City Manager, Deac had met with the VLCT

representative concerning insurance coverage. He recommended that the City ask for a Charter Change to allow the 1% local option tax.

The TIF district is experiencing some problems. As stated by Mr. Cross, the TIF district financial situation is perilous. He explained that the slowdown in the economy the build-out of the condominiums has been slower than expected. Spinner Place has not been able to pay its ground lease in a timely fashion. Other ground leases and "tax stabilization" modifications have resulted in less than expected revenues. Councilor Harrington suggested that the CD office concentrate on development in the downtown. Councilor Heikel stated that he would like to have either resolutions or some other form of hardcopy when decisions are made by the Council. Mr. Cross stated that he would suggest that the Council allow the incoming City Manager time to present her work plan.

Councilor Harrington stated that the Council has not discussed management of the deficit amongst itself. She wants to have an open discussion to see how the deficit can be eliminated.

Mr. Cross stated that even though the FY09 budget calls for a \$450,000 transfer to General Fund from the TIF, he recommends that we only transfer what is needed to balance 2009.

Councilor Heikel again stated that he wanted a paper trail. The incoming City Manager, Deac stated that things will get more formalized in the future. She plans to have a discussion concerning the Council expectations and her expectations.

Mayor O'Brien stated that Mr. Niquette is working on the TIF cash flow projections and that we have the option of taking more money from the TIF.

Councilor Harrington stated that when the discussion concerning the deficit takes place, she would like to have Mr. Giuliani's written legal decision concerning the city deficit.

**MOTION** by Councilor Heikel that the City Manager be directed to transfer from the TIF Fund to the General Fund for FY'09 only the amount that is required to balance the FY'09 revenues and expenditures so as to maintain the greatest balance possible in the TIF fund. Voted and passed 4-0.

The Mayor, on behalf of the City Council, thanked Mr. Cross for all the work that he has done during the last 8 months.

**MOTION** by Councilor Harrington seconded by Councilor Tipson to adjourn at 8:07 pm.  
Voted and passed 4-0.

Attest: \_\_\_\_\_  
City Clerk