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DEPUTY MICHAEL MAHONEY

# CITY OF WINOOSKI

## CITY COUNCIL

COUNCILOR JODI HARRINGTON  
COUNCILOR ERIK HEIKEL  
COUNCILOR SALLY TIPSON

### Agenda

Monday, May 4, 2009 at 6:00 p.m.

Claire Burke Chamber

#### I. Call to Order and Pledge of Allegiance

- a. Important Announcements
  - CCRPC Resolution (Winooski Municipal Development Plan)
  - O'Brien Community Center Bond
  - Memo regarding \$289,984

#### II. Public Comment Period

#### III. Regular Agenda Items

|     |   | <i>Action Required:</i>   |
|-----|---|---|
|     | Consent Agenda:<br>Minutes of April 20, 2009<br>Minutes of April 27, 2009<br>Accounts Payable Warrant as Closed April 29, 2009  | <i>Motion: I move that we accept the items on the consent agenda as presented/amended."</i> |
| 2.  | Amendments to Collective Bargaining Agreements  | <i>Motion</i>   |
| 3.  | Various Boards ( <i>New Appointees in bold</i> ) <ul style="list-style-type: none"> <li>• <b>Gerry Viens (Parks/Recreation Advisory Board)</b></li> <li>• <b>Jim Foster (Traffic Advisory Board)</b></li> <li>• <b>Susan Devoid (Traffic Advisory Board)</b></li> </ul> | <i>Motion</i>   |
| 4.  | Chicken Request – 88 Bellevue – J. Neilson  | <i>Discussion/Motion</i>  |
| 5.  | CCRPC "FY10" Work Program – Justin Dextrateur, Charlie Baker  | <i>Presentation</i>   |
| 6.  | Regular Veterans Association "property tax" – M. Martinez   | <i>Discussion</i>   |
| 7.  | Community Justice Center budget presentation – J Gilbert-Fuller   | <i>Motion</i>   |
| 8.  | Occupational Safety and Health Policy & Mission Statement – D. Bergeron   | <i>Motion</i>   |
| 9.  | First Amendment to Parking Agreement – S. Palmer  | <i>Discussion/Motion</i>  |
| 10. | Chapter 21-5 West Allen Street Parking – S. Palmer  | <i>Adoption</i>   |
| 11. | Policy on adoption of Policies – G. Cross   | <i>Adoption</i>   |
| 12. | GBIC – Municipal Contribution - G. Cross  | <i>Motion</i>   |

#### IV. Possible Executive Session

**V. Adjourn, Announce Next Meeting and Potential Agenda Items**

**MINUTES**

**The meeting was called to order by the Mayor at 6:02 pm.**

**The meeting started with the Pledge of Allegiance led by Deputy Mayor Michael Mahoney.**

**Members Present:**

**Mayor Michael O'Brien**

**Councilors: Michael Mahoney, Erik Heikel, Jodi Harrington, Sally Tipson**

**Officers Present:**

**George C. Cross, City Manager; Pauline K. Schmoll, City Clerk/Treasurer; Steven L. Palmer, City Engineer; Ray Crete, Building Inspector; David Bergeron, Fire Marshall/Chief.**

**Others present: Jim Foster, Susan Devoid, Josh Neilson, Sheryl Graves, Justin Dextrateur and Charlie Baker from CCRPC, Marty Martinez and Paul Clancy representing the RVA.**

**Important Announcements:**

**Mr. Cross explained that the Chittenden County Regional Planning Commission (CCRPC) has approved the City of Winooski Municipal Development Plan at the meeting held on April 27<sup>th</sup>, 2009. A copy of the Resolution will be attached to these minutes.**

**The Bonding for the Community Center is on schedule and the application will be submitted by May 15<sup>th</sup>.**

**Enclosed in the council package was a memo from Mr. Cross explaining the advantages of applying the \$289,984 to the city or school budget as well as information provided by the City Assessor. A copy of the documents will be attached to these minutes.**

**Public Comment Period:**

**No comments by members of the public.**

**Consent Agenda:**

**MOTION by Councilor Heikel seconded by Councilor Mahoney to approve the Consent Agenda as presented. Voted and passed 4-0.**

**2. No action taken.**

**3. Various Boards (New Appointees in bold). Mr. Gerry Viens was not present and his appointment was held.**

**Mr. Jim Foster was present and was introduced to the Council. He gave a little information about himself and stated that he would like to serve on the Traffic Advisory Board.**

Ms. Susan Devoid was present and was introduced to the Council. She also gave the Council a little information about herself and she also stated that she would like to serve on the Traffic Advisory Board.

**MOTION** by Councilor Mahoney seconded by Councilor Harrington to appoint Jim Foster and Susan Devoid to the Traffic Advisory Board. Voted and passed 4-0.

4. **Chicken Request – 88 Bellevue – J Neilson.** Josh Neilson and Sheryl Graves were present and were requesting approval for chicken permits. The Council asked if they had received approval from Mr. Crete. Mr. Crete was present and stated that he had done an inspection and the area had been approved.

**MOTION** by Councilor Heikel seconded by Councilor Harrington to approve the permitting for chickens at 88 Bellevue Street. The fee is .25 per chicken per year. Voted and passed 4-0.

5. **CCRPC FY10 Work Program.** Justin Dextrateur and Charlie Baker were present and gave a brief presentation. Some items discussed were police, storm water requirements, new floodplain maps, flood plain by-laws, Emergency Management Plans. They stated that they were waiting funding from the State.

Mr. Cross stated that the sales tax reallocation for downtown was necessary income for the bond repayment. The original amount was approximately \$400k and the second request made was approximately \$300k. The second request was denied by the State, so we have to make a 3<sup>rd</sup> application.

Councilor Harrington stated that Winooski was very interested in bicycle and pedestrian transportation.

The Mayor stated that we do not have tax maps. CCRPC is looking to put them on line.

The Council thanked Mr. Dextrateur and Mr. Baker for their presentation.

6. **RVA – Marty Martinez and Paul Clancy** were present and made a brief presentation asking that the building located at 84 Weaver Street be tax exempt. They want to put it on the ballot in March, 2010. Mr. Cross stated that the ballot question has to be worded to include the fact that this will be a local agreement rate because even if the property is voted by the voters to be exempt, the school taxes would have to be paid by the other taxpayers. The City Assessor has compiled a lot of information concerning this matter. A copy will be attached to these minutes.
7. **No action taken.**
8. **Occupational Safety and Health Policy and Mission Statement.** Mr. Bergeron was present and stated that the committee had done considerable work updating an older policy. Mr. Cross explained that all departments will use this plan and we could possibly save money with VLCT. Phase III is to keep plan current, enforce plan and have employee accountability. All contracts must include the OSHP. Councilor Harrington stated that this plan includes mandatory training. Mr. Palmer stated that there is training scheduled for this week and will be ongoing. Mr. Cross stated that we now have a standardized form. The Manager will be able to see if there are more departments having accidents and more training is needed.

**MOTION** by Councilor Mahoney seconded by Councilor Harrington to approve the Occupational Safety and Health Policy and Mission Statement as presented. Voted and passed 4-0. A copy of the policy and statement will be attached to these minutes.

9. **First Amendment to Parking Agreement.** Mr. Palmer explained that this first amendment to the agreement between the City of Winooski and Vermont Student Assistance Corporation in Section 1, July 1, 2009 would reduce the number of parking spaces from 400 to 350 and the figure in Section 1© shall be 175, not 225 and effective July 1, 2009 the monthly fee will be changed to reflect the amended number of parking spaces. A copy of the First Amendment to Parking Agreement will be attached to these minutes.

**MOTION** by Councilor Harrington seconded by Councilor Heikel to approve and authorize Mr. Cross to sign the above amendment as presented. Voted and passed 4-0.

10. **Chapter 21-5. West Allen Street Parking.** Public Hearing scheduled for May 4, 2009. The proposed changes to West Allen Street: South side from Mallett's Bay Avenue to Weaver Street designated two (2) hour parking only for all spaces 7:00 am to 7:00 pm. A copy of the change will be attached to these minutes.

**MOTION** by Councilor Harrington seconded by Councilor Tipson to approve the Chapter 21-5 West Allen Street Parking changes. Voted and passed 4-0.

11. **Policy on adoption of Policies.** Mr. Cross presented the Council with a Policy "On the Adoption of Policies". A copy of this will be attached to these minutes.

**MOTION** by Councilor Mahoney seconded by Councilor Heikel to approve the City of Winooski Policy "On the Adoption of Policies" as presented. Voted and passed 4-0.

12. **GBIC – Municipal Contribution.** Mr. Cross explained that this was a FY09 municipal contribution in the amount of \$750. **MOTION** by Councilor Harrington seconded by Councilor Heikel to contribute \$750. to GBIC. Voted and passed 4-0.

Mr. Cross explained that he would be out of town from May 10 and be back on May 14. There are two City Manager interviews this week and there were two interviews last week.

**MOTION** by Councilor Tipson seconded by Councilor Heikel to adjourn the Council Meeting at 7:30 pm. Voted and passed 4-0.

Attest: \_\_\_\_\_  
City Clerk