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CITY OF WINOOSKI

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KATHERINE R. DECARREAU
CITY MANAGER

MAYOR MICHAEL O'BRIEN
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CITY COUNCIL

COUNCILOR JODI HARRINGTON
COUNCILOR ERIK HEIKEL
COUNCILOR SALLY TIPSON

DEPUTY MICHAEL MAHONEY

AGENDA

Monday, February 22, 2010 at 6:00 p.m.

Claire Burke Chamber

- I. Call to Order and Pledge of Allegiance**
- II. Important Announcements and Good News**
- III. Public Comment Period – Non agenda items (3 minute limit please)**
- IV. Consent Agenda:**
 - a. Minutes of February 1, 2010 Council Meeting
 - b. Minutes of February 8, 2010 Liquor Control Meeting
 - c. Minutes of February 8, 2010 Council Meeting
 - d. Accounts Payable Warrants as Closed February 22, 2010
(Motion: "I move that we accept the items on the consent agenda as presented/amended.")
- V. Action Agenda:**
 - a. Spinner Place Refinancing Change in Terms – K. Decarreau & Kate Kronk
(Motion: "I move to approve...")
 - b. Amendment to Winooski Zoning Ordinance and Official Zoning Map:
Incorporate Interim Land Regulations for the I & GC District into Permanent
Zoning Regulations – J. Trzepacz
(Motion: "I move to approve...")
 - c. Amendment to Winooski Zoning Ordinance and Official Zoning Map: Adopt
Revised Inundation Hazard Area Regulations – J. Trzepacz
(Motion: "I move to approve...")
- VI. Discussion Agenda:**
 - a. Update on January Financial Results: January Budget Close – K. Decarreau
- VII. City Manager Update**

None Presented
- VIII. Executive Session**
- IX. Adjourn**

MINUTES

The meeting was called to order by the Mayor at 6:05 p.m.

The meeting started with the Pledge of Allegiance led by Deputy Mayor Michael Mahoney.

Members Present:

Mayor Michael O'Brien

Councilors: Michael Mahoney, Erik Heikel, Sally Tipson

Officers Present:

Katherine R. Decarreau, City Manager; Angela M. Aldieri, Clerk's Office

Administration; Steve Palmer, City Engineer; Jim Trzepacz, Planning/Assessing/Zoning

Others Present:

John Little; Eli Harrington; Tatiayna Amzina; Valentin Andreev; Ivan Setlev; Vladimir Rogozin; Balr Zhambalov; Sergei Kulygin; Richard Sutor; Marc Bouffard; Sarah Robinson; Eileen Andreoli; Colin Robinson; Jim Read; Dave Bowers; Sheryl Graves

II. Important Announcements and Good News:

Ms. Decarreau announced that there were some guests from Russia with us at the meeting. She introduced Eli Harrington of the Vermont Council on World Affairs. Mr. Harrington stated he was a facilitator with the International Visitors department of the Council on World Affairs. He stated this group represented the equivalent of City Managers from various parts of Russia. Through an interpreter each visitor introduced themselves to the Council and gave a little background information about their job and town. Ms. Decarreau stated that she had met earlier with the group and noted the commonalities between their governments and ours.

Ms. Decarreau announced that the Block Gallery is now open. It is an art gallery and coffee shop. She states that it is a nice addition to the downtown with live music on Friday and Saturday.

Councilor Tipson wanted to recognize the academic all stars from the Burlington Free Press; Lauren Graves and Emily Sikorski. In addition she wanted to recognize the boys basketball team who will be playing in the finals soon.

III. Public Comment Period

Marc Bouffard asked if sample ballots for the March 2nd election were available. Ms. Decarreau informed him sample ballots could be picked up at the Clerk's Office.

IV. Consent Agenda

MOTION by Councilor Heikel; seconded by Councilor Mahoney to approve the consent agenda as presented. Voted and passed 3-0.

V. Action Agenda

a. Spinner Place Refinancing Change in Terms – K. Decarreau & Kate Kronk

Ms. Decarreau stated that at the last meeting the Council had approved the Mayor to sign the refinancing documents. He has done so; however, we are holding the documents until

the end of month cash flows have been determined. Due to the change in date the management fee may not be covered in full and will need to be rolled over into the March payment. In light of this Ms. Decarreau is asking for the Council to reapprove with clear understanding that the date change could change the numbers, but not significantly. Ms. Decarreau read a prepared resolution on this matter to be approved by the Council (see attachment Va-2).

MOTION by Councilor Heikel; seconded by Councilor Mahoney to approve resolution as presented. Voted and passed 3-0.

Mayor O'Brien opened the public hearing regarding the amendments to the zoning ordinance at 6:30pm.

b. Amendment to Winooski Zoning Ordinance and Official Zoning Map: Incorporate Interim Land Regulations for the I & GC District into Permanent Zoning Regulations – J. Trzepacz

Mr. Trzepacz informed the Council that this amendment is to make permanent the interim Zoning adopted in 2006 and readopted in 2007. The proposal eliminates a dual zone and creates a Central Business District subject to design review. A public hearing conducted in January revealed no adverse opinion from the community. Discussion regarding the change to the Ordinance followed where it was clarified that industrial manufacturing uses would no longer be allowed in this district. The change is to make the zoning conform to the uses of today rather than those of 1953. Mr. Trzepacz read a prepared resolution for the Council to approve and sign (see attachment Vb-2).

MOTION by Councilor Mahoney; seconded by Councilor Tipson to approve the resolution to amend the Winooski Zoning Ordinance and Official Zoning Map regarding the Central Business District as presented. Voted and passed 3-0.

c. Amendment to Winooski Zoning Ordinance and Official Zoning Map: Adopt Revised Inundation Hazard Area Regulations – J. Trzepacz

Mr. Trzepacz stated that due to the proximity of the Winooski River some areas of the City are in inundation or flood hazard areas. The zoning ordinance limits what can be built in a flood hazard district. Having a designated district allows owners to obtain flood insurance at reasonable rates. Following Hurricane Katrina the Department of Homeland Security took over FEMA which regulates flood hazard areas. The last ordinance was adopted in 1987 and is due for renewal. We would be the third community to adopt following Richmond and Bolton. Discussion regarding the proposed changes followed. Specific items to be changed following discussion were wording in the proposed amendment which quotes a dollar amount for insurance rate which should be removed to prevent problems later and a change from the use of Administrative Officer to Zoning Administrator was proposed. It was the determination of the Council that neither of these items was a substantive change to the proposed amendment. Mr. Trzepacz went on to read a prepared resolution for the proposed change from approval and signature of the Council (see attachment Vc-4).

MOTION by Councilor Heikel; seconded by Councilor Tipson to approve the resolution to amend the Winooski Zoning Ordinance and Official Zoning Map regarding the Inundation Hazard Area Regulations with the changes regarding the use of Zoning Administrator in place of Administrative Officer and in section (f) removing wording regarding insurance premium rates. Voted and passed 3-0.

VI. Discussion Agenda

a. Update on January Financial Results: January Budget Close – K. Decarreau
Ms. Decarreau briefly reviewed the current fiscal year financials as they stood on January 31, 2010. She stated that the sheets presented to the Council would be made available on-line for the public. A member of the public inquired about why the audit cost was higher than expected. Ms. Decarreau explained that due to the downtown and the fact that we received more than \$500,000 in grants the City is required to conduct a single audit which is much more stringent and doubles the cost.

VII. City Manager Update

Ms. Decarreau announced that she and Mayor O’Brien will be on the Charlie and Ernie Show to speak on the budget on Thursday. In addition there is a possible budget presentation on Thursday at the O’Brien Community Center. A presentation by the Council will follow on Monday at the school.

Mayor O’Brien thanked Councilor Heikel for his service on the Council for the last three years. The Mayor stated that this would be Councilor Heikel last regular Council Meeting as he is not running again. Councilor Heikel stated he would continue to serve as the City representative on the CSWD board and looks forward to volunteering for other positions as his schedule allows.

Mayor O’Brien thanked Councilor Harrington in her absence for her service on the Council for the last two years as she is also not running for another term. Mayor O’Brien stated that she brought a unique perspective to the board and that she is an asset to the community.

VIII. Executive Session

No executive session held.

MOTION by Councilor Heikel, seconded by Councilor Tipson to adjourn the meeting at 7:30pm. Voted and passed 3-0.

ATTEST: _____
Clerk’s Office Administration