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CITY OF WINOOSKI

CITY COUNCIL

COUNCILOR JODI HARRINGTON
COUNCILOR MICHAEL MAHONEY
COUNCILOR ERIK HEIKEL

AGENDA

Monday, January 5, 2009 at 5:30 p.m.
Claire Burke Chamber

I. Call to Order and Pledge of Allegiance
a. Important Announcements

II. Public comment Period

III. Regular Agenda Items

1. Consent Agenda:
 - Minutes of December 15, 2008
 - Accounts Payable Warrant as Closed December 31, 2008
2. Management Commitment Statement – G. Cross
3. Housing VT “Neighborhood Application” – Andy Broderick/J Ladd
4. CVAA (Champlain Valley Agency on Aging) – Grant – R. Dion
5. Budget Presentations:
 - Clerk/Finance – Pauline Schmoll
 - Public Works/Streets/Engineering Services/Park Grounds And Facilities (public buildings) Depts. plus Water/Sewer Garage Enterprise Fund – Steve Palmer
 - Capital budget Dept. – George Cross
 - General Budget discussion – George Cross
 -

IV. Adjourn, Announce Next Meeting and Potential Agenda Items

MINUTES

Meeting called to order by Mayor O'Brien at 5:30 p.m.

Members Present:

Mayor Michael O'Brien

Council Members: Katherine Picard, Michael Mahoney, Erik Heikel, Jodi Harrington.

Officers Present: George Cross, City Manager; Carol J. Barrett, Asst. City Clerk; Steven Palmer, City Engineer.

Others Present: Andy Broderick, Housing VT; Jim Weston, Rita Martel, James Ticehurst, Kathy Decarreau, Tammy Cusson-Dusharm, Nicole Dusharm, Amy Booher, all members of the budget committee. Marc Bouffard, Doug Isham.

The meeting started with the Pledge of Allegiance.

Public comment – None

1. Consent Agenda

MOTION by Councilor Harrington seconded by Councilor Mahoney to approve the Consent Agenda as presented. Voted and passed 4-0.

2. Management Commitment Statement:

Mr. Cross presented a Management Commitment Statement. He said the letter of commitment will be distributed to all employees and publicly posted. The Safety Committee under the leadership of Dave Bergeron will meet for the first time next week with VLCT consultants. See attached Commitment Statement marked 2.

MOTION by Councilor Picard seconded by Councilor Mahoney to adopt the Management Commitment Statement as presented. Voted and passed 4-0.

3. Housing VT "Neighborhood Application

Mr. Broderick presented the Application to the Mayor and Council and is also looking for approval of the application. See attached application marked 3.

MOTION by Councilor Picard seconded by Councilor Harrington to approve the Application for Vermont Neighborhood Designation as presented. Voted and passed 4-0.

4. CVAA (Champlain Valley Agency on Aging)

Mr. Cross said that Roland Dion received a small grant for some work at the Senior Center. The grant award is in the amount of \$4704.00. The Senior Center has received a proposal for the work in the amount of \$5800.00. The difference between the proposal amount and the grant award is \$1096.00. The difference will be raised by the Senior Center members.

5. Budget Presentations:

See attached budgets marked 5.

Finance/Records Dept

Mr. Cross presented the Finance/Records Dept budget. He said in FY10 we would be bidding out the Auditing Services. We are also looking at phone systems.

Capital Program:

Mr. Cross said in FY09 the voters passed a Capital budget of \$252,000.00, but this dollar amount didn't get mixed into the tax rate. The FY08 budget the capital appropriation will be \$264,600. Please see attached.

Public Works/Street/Engineering Services/Parks Grounds and Facilities (Public Buildings) Depts. Water and Sewer and Garage Enterprise Fund.

Engineering Services:

Mr. Palmer said the Engineering Services budget is pretty straight forward.

-Professional Services is for the surveying/permitting/design-deferred to 09 budgets. Mr. Palmer said W. Canal St. from Mayo to W. Allen St. we have easement issues. W. Canal St needs to be totally reconstructed and this is a million dollar project. First we need to get the engineering and permitting, formal drawings out of the way.

Parks Grounds & Facilities:

Mr. Palmer said the increase in the Parks, Ground & Facilities is the addition of Brian Latulippe

-Trash receptacles we have an agreement with Hall/Keen.

Public Works/Streets

-Rubbish Removal – should go out to bid and also look in to a joint venture with the school district.

-Salt and Sand – Mr. Palmer said there has a 25% increase in salt.

Mr. Ticehurst asked about CWD. Mr. Palmer said we hired them directly. This person does all the maintenance for the City of Winooski, fixes all water meters and anything related to maintenance. He is also covered by their license. The person we had working for us in the Water Dept was not licensed.

Mr. Palmer said the biggest impact if CWD is promoting a 10+% water increase.

Mr. Cross said there will be a City Council meeting January 12, 2009 at 5:30 p.m.to discuss additional Depts.

MOTION by Councilor Heikel seconded by Councilor Harrington to adjourn City Council meeting at 9:10 p.m. Voted and passed 4-0.

ATTEST: _____
Asst. City Clerk